



Working in partnership with parents	Date: January 2017	Revision No: 0	Page 1 of 2
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Policy Statement

The nursery recognises that parents are the child's first carers and educators, therefore their views and knowledge of their children are paramount to us, this knowledge will ensure that we will be able to provide best possible care.

The Key Person Approach

The nursery operates a key person approach in order to offer the best possible working relationship for each child and their family and to ensure that individual needs are recognised and supported.

Sharing of Information

The nursery encourages the sharing of information both on a daily basis and setting aside regular times to discuss each child's developmental progress with their nominated key person. We have in place a communication diary, where we exchange happenings of the child's day. We encourage parents to come forward with feedback and ideas.

Littleminds created a private blog where parents can look through their child's day at nursery through images. An email is also available and we always answer promptly to any queries.

We strongly believe that the information shared between the nursery and parents regarding the child's learning, leads to improved outcomes for the children.

The nursery regularly provides parents with information such as healthy recipes, potty training ect, through newsletters.

Involvement in the Nursery

We believe that a parent's involvement in "nursery life" enriches a child's experience and we therefore invite and encourage parents and carers to become actively involved from sharing particular talents, reading a story (particularly in a different home language), playing an instrument to simply joining us on our different fun days and events.

Families who have English as an additional language

The nursery is committed to ensuring all families feel welcome and included in the setting and we have adopted certain practices to help support families with EAL. We also support children

within the setting by using lots of visual aids, signing, props and puppets, labels and signs in home languages, multi-language books and tapes and finding out key words to help with communication to name but a few.

Induction and Transitions

When initially settling a new child into the nursery, we do our utmost to work together with parents to devise the best induction programme that will help both the child and their parents become confident with the nursery routines and staff. We have an introductory school book with pictures of the nursery and staff which we encourage parents to read to their child daily. This will help child with the transition from home to nursery.

Open-door Policy

The nursery operates an 'open-door' policy, any concerns that might occur, parents are encouraged to share them with us. We are committed to work together to resolve any problems or worries. It is best to send an email and make an appointment to meet head of nursery.